

TENANCY CHANGE REQUEST

Suite No. * _____ Building

Address* _____

Leaseholder(s) Name * _____

Tel:* _____ Mobile:* _____ E-mail:

* _____

II TENANCY TERMINATION (60 DAYS NOTICE)

Please note that I / We _____ will be terminating my / our tenancy on

Forwarding Address:

The Landlord and Tenant Act, Section 101 (1) states: "A notice to terminate a monthly tenancy shall be given not less than (60) sixty days before the date the termination is specified to be effective and shall be specified to be effective on the last day of a month of the tenancy"

I / We therefore understand that I am responsible for the rent on the above noted apartment

until _____

I / We agree to pay rent for the month of _____ and to have the Last Month's Rent Deposit apply to the month of _____.

II TENANCY EXTENSION

Please disregard any previous notice (if applicable) and extend my / our tenancy agreement from

to _____.

II CHANGE OF INFORMATION

DELETE (for a second parking only, on the termination of lease, with 30 days notice)

Name: _____ Tel: _____ Mobile: _____ Parking No.

_____ (In / Out)

Car Make: _____ Model: _____ Year; _____ License: _____ Colour:

INSERT

Name: _____ Tel: _____ Mobile: _____ Parking No.

_____ (In / Out)

Car Make: _____ Model: _____ Year; _____ License: _____ Colour:

Reason for change:

Reason for change:

(FOR OFFICE USE ONLY)

Adjustment in rent due to parking change: \$ _____ (increase / decrease) per month

OTHER COMMENTS:

***Marked fields need to be filled in full before the request can be processed.**

This request is not binding until the Landlord or its Agent has accepted this request and is subject to change in the event of an error.

Date _____ Tenant / Leaseholder Signature _____

Accepted by: Landlord or its Agent

Date _____ Tenant / Leaseholder Signature _____

Accepted by: Landlord or its Agent